

Food Service Manager

GENERAL PURPOSE

The Food Service Manager's main function is to promote and ensure guest satisfaction, achieved through his/her ability to develop and maintain a strong team environment, placing emphasis on employee satisfaction and delivery of prompt, courteous, and correct service. The Food Service Manager is accountable for sales, profit, inventory, and guest satisfaction for front of the house areas in all food and beverage venues.

ESSENTIAL DUTIES

Produce, coordinate, and maintain opening and closing procedures for all staff, including supervisors.

Initiate aggressive guest interaction through seeking and soliciting feedback from guests. Ability to manage several venues and areas, including Quick Service, Room Service, Lounge, Snack Bar, and Banquets.

Properly execute revenue and check control procedures for all food and beverage venues.

Stock and maintain all alcohol orders and inventory.

Handle daily employee relations (e.g., scheduling, time adjustments).

Maintain a safe and sanitary work environment for all employees and guests.

Stock, order and implement all proper tools for running shift, (e.g., schedules, floor plans, reservations, checks).

Find solutions for problems such as call outs, last minute bookings by large group or any other daily problems that may arise.

Ensure that guests are satisfied by assisting with serving and seating.

Communicate with kitchen management and staff, while also .

Effectively and actively manage by example by striving to listen and incorporate employee suggestions and ideas.

Be on the floor during high volume meal periods and ensure adequate coverage.

Qualifications

1. Minimum of five years food service or related hospitality management experience.
2. Excellent written/verbal communication skills.
3. Demonstrated leadership qualities.
4. Able to promote and maintain a team environment.
5. Basic technical knowledge of restaurant operations.
6. Demonstrated hospitality skills.
7. Demonstrated strong work ethic.

Benefits

- Paid vacation
- Medical Insurance
- Dental Insurance
- Discounted meals
- Accident Insurance
- Life Insurance
- Free Parking
- Matching 401-k
- An Equal Opportunity Employer
- EOE/AA

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Bonus? No